



Innovative design, research and high-tech materials are the essential distinguishing marks of the Rado brand. Hardmetal, sapphire Crystal and high-tech ceramic inspire the design concepts and give Rado watches their unique character. Numerous Rado watches have been rewarded with international design prizes, and the brand remains committed to its quest for outstanding new ideas.

E-COMMERCE PROJECT MANAGER

Job-description

- Coordination of roll-out and implementation of international RADO E-Commerce operations
- Ensure effective and efficient processes and value chain affected by the ordering process
- Define, implement and oversee processes (sales, fulfillment, return shipments)
- Provide support to the markets and third party platforms
- Observe new developments, trends and verify suitability for RADO
- Define, implement and oversee cross-channel operation and optimize processes
- Management, supervision and constant optimization of E-Commerce operations in all markets
- Plan and ensure availability of products in all markets
- Management of toll and tariff in the markets
- Define and supervise "General Terms and Conditions" for all markets
- Ensure compliance with regulations concerning all E-Commerce matters
- Define, implement and supervise "state of the art customer service" and "after-sales services"
- Observe new developments related to customer service and after-sales services
- Project management and coordination of internet and E-Commerce projects
- Support the Head of E-Commerce for ongoing projects

Your profile

- Ability to work independently and to manage multiple projects
- Team player with excellent communication and negotiation skills
- Flexible and motivated
- Capable of working in a fast moving, ever changing environment
- Native English speaker or proficient and good knowledge of German and/or French

Professional requirements

- Academic degree, several years experience in a similar position in a E-Commerce company required
- Experience with E-Commerce operations
- Strong experience in the management of complex and multinational projects
- Strong interest for new internet technologies and developments
- Very good knowledge in a broad range of E-Commerce practices & operations
- Very good knowledge of CMS Content Management and other project management systems / applications
- Excellent understanding of IT

Joëlle Martin, Human Resources, Rado Watch Co. Ltd., Bielstrasse 45, 2543 Lengnau is looking forward to receiving your full job application. You can reach her by e-mail: joelle.martin@rado.com.

<http://www.rado.com>



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